



## Part 1B

### Purchaser or owner details

If the current purchaser or owner is not the person who brought the vehicle to the UK please explain in a covering letter.

**6 Full name or business name**

Title and full name

  

Business name

  

**7 Business or private address**

  

Postcode

Country

**8 VAT Registration Number**

If VAT registered in the UK or the Isle of Man

**9 Effective date of VAT registration DD MM YYYY**

**10 Is the purchaser bringing the vehicle into the UK for the purposes of the business?**

Yes  No

**11 Phone number if landline include area code**

**12 Email address (optional)**

## Part 2

### Supplier details (who and where you obtained the vehicle from, if known)

Complete this section if you (or the purchaser or owner) are bringing a vehicle into the UK from within the EU. See VAT NOVA1 (Acquisition) Notes - Note 3 for a list of countries that are within the EU.

**13 Are you bringing the vehicle to the UK as a transfer of assets or self supply? See VAT NOVA1 Notes - Note 4**

Yes  No

Please complete the rest of the questions in Part 2.

If you answered 'Yes' to making a transfer of assets, the supplier details required below should be those of your VAT registered business in the EU member state from which you transferred the asset.

**14 Full name of supplier**

  

**15 Supplier address**

  

Postcode

Country

**16 Is the supplier VAT registered?**

Yes  No

If No, go to question 19 in Part 3.

**17 EU state in which the supplier is VAT registered for for the supply**

**18 VAT Registration Number of supplier from the relevant EU state**

## Part 3

### Leasing arrangements by VAT registered businesses

Complete this part of the form if the vehicle is leased from an EU supplier by a UK VAT registered business.

19 Is there an option to purchase the vehicle at the end of the contract?

Yes  No

If Yes, complete Part 4 and continue with Part 5.

If No, complete Part 4, then continue with Part 6.

## Part 4

### Vehicle information (see VAT NOVA1 Notes - Note 8 for guidance)

20 Vehicle identification number (chassis or frame number)

21 Current vehicle registration number

22 Date vehicle was made available to you DD MM YYYY

This is usually the date the vehicle physically entered the UK but if:

- at the time you brought the vehicle into the UK, it was not required to be registered for road use because you were only intending to remain here for no more than 6 months in a 12 month period, for example, as a holiday maker or a student, and
- your circumstances have changed and you now have made a decision to remain here for a longer period of time with your vehicle

or

- you intended to register the vehicle through the DVLA Secure Registration Scheme or Automated First Registration and Licensing (AFRL) system but now have made a decision not to do so the date of arrival will be the date of the decision - see Note 9

23 Date vehicle arrived in the UK DD MM YYYY

24 Do you know the date the vehicle was first registered for road use?

Yes  No

If No, go question 28.

25 Country of first registration

26 Date of first registration DD MM YYYY

27 Odometer reading at time of purchase  
(or odometer reading when entered into a lease if applicable)

28 Odometer reading units

Miles  Kilometres



## Part 5

### Vehicle type and specification (see VAT NOVA1 Notes - Note 5 for guidance and examples)

Complete this section if you (or the purchaser or owner) brought the vehicle into the UK.

38 Left hand drive  Right hand drive   
Neither

39 Land vehicle purchased tick as appropriate

- Car
- Light Commercial Vehicle (LCV)
- Heavy Commercial Vehicle (HCV)
- Motorcycle, scooter or moped
- Motor caravan (MCV)
- Agricultural tractor
- Construction vehicles, plant and machinery, special purpose vehicle

40 Vehicle specification details for your vehicle type in question 39. See Note 5 for guidance and examples to help you identify your vehicle type.

For additional information that will help us to deal with your notification more quickly, see Note 6.

40A Car

Make BMW, Ford

Model 3 Series, Focus

Derivative 320D, 2.0

Trim SE, CC-2

Body type saloon, convertible

40B Light Commercial Vehicle (LCV)

Make Isuzu, Mercedes

Model Rodeo Denver, Sprinter

Derivative 3.0, 313

Trim Max LE, LM

LCV body type pick up, Luton van

40C Heavy Commercial Vehicle (HCV)

Make Iveco, Volvo

Model Trakker, FM9 300

HCV type chassis cab, tractor

HCV cab type day cab, sleeper cab

40D Agricultural tractors

Make John Deere, Massey Ferguson

Series (model) 5R, MF8600

Version (derivative) 5090M, 8650

Brake horse power (BHP) 90, 240

## Part 5 continued

### Vehicle type and specification

#### 40E Motorcycle, scooter or moped

Make Harley Davidson, Piaggio

Model 883L, Vespa

Derivative XL, 125

Version Sportster, IE

Type road

Style custom, scooter

Engine size 883, 124

Engine fuel type diesel, petrol, LPG

Transmission type manual, automatic, semi-automatic

#### 40F Motor caravan

Make Swift, Volkswagon

Model Ducato, Caravelle

Version Escape 664, California

Body type panel van, camper

Make of base vehicle Fiat, Volkswagon

Derivative 2.2, 2.0

#### 40G Construction vehicles, plant, machinery, special purpose

Make JCB, Kubota

Series (model) 3, U series

Version 3CX Eco, U48.4

## Part 6

### Specific vehicle questions for VAT registered businesses

Answer both of the following questions if the vehicle was purchased from an EU supplier by a UK VAT registered business. See Note 9.

41 Was the vehicle obtained from a business which was unable to reclaim the input VAT on purchase?

Yes  No

42 Was the vehicle sold to you by a VAT registered dealer under the VAT Margin Scheme?

Yes  No

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## Part 7A

You must always complete Part 7A of the declaration. You must only complete Part 7B of the declaration if you're an agent and have completed this form on behalf of a VAT registered business.

Before you complete the delaration, make sure you have entered your contact details and completed all the required boxes.

### Declaration

I declare that to the best of my knowledge and belief the information I have given on this form and any accompanying documents is complete and correct.

I understand that a false declaration may make the purchaser liable to a financial penalty.

**Title and full name**

  

**Signature**

**Status** director, company secretary, sole proprietor, partner, owner, private individual, agent

**Date** DD MM YYYY

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## Part 7B

Only complete this part of the declaration if an agent has completed this form on behalf of a VAT registered business.

### Declaration

You will need to make sure that an authorised signatory of the business signs this part of the form to confirm to us that they have authorised you to act for them.

I or we have authorised the named agent in Part 7A to complete the NOVA declaration on my or our behalf, and HMRC is authorised to exchange information with them in relation to this NOVA notification.

**Title and full name**

  

**Signature**

**Status** director, company secretary, finance director, tax manager, sole proprietor or partner

**Date** DD MM YYYY

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## Where to send this form

Please send your completed form to:

Personal Transport Unit  
HM Revenue and Customs  
BX9 1GD

Diplomatics claiming relief, send your completed form to:

HM Revenue and Customs  
Personal Transport Unit  
Floor 3  
Erskine House  
20-32 Chichester Street  
Belfast  
BT1 4GF

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## What happens next

We will deal with your completed form as soon as possible, usually within 14 days. Delays may occur if the form is incomplete or additional information is required to confirm the vehicle specification.

When we have done this, we will send you a letter telling you that you can apply to register the vehicle with the DVLA (or DVA).